



HCI Board Meeting Agenda

May 17, 2016

Location: Tremont Hotel, Ditka's Restaurant, Chicago IL
Room: Group Room
Time: 12:45 to 4:15pm CDT

- Call to Order
- Welcome Remarks: HCI set as its goal to be prepared at its November board meeting to create an updated roadmap for the group's future.
- Attending: Mike Wood, Toni Gatz, Kathy Roper, Leo Gehring, Bill Howden, Glenn Fischer, Jeff Kent, Megan Headley
- 2016 Board Membership: HCI will soon be seeking nominations for two board members who can help to further HCI's membership and research goals.
- Routine Business:
 - Finance Report –Bill Howden noted that HCI currently has a balance of \$64,568.76
 - Benchmarking Report Status – Leo Gehrig noted that the next step of this process is to reach out to HCI's web developer to begin importing hospital data and integrating it into the benchmarking prototype she has developed. HCI members will get the results of the report for free.
 - Membership & Sponsors Report – Toni Gatz/Glenn Fischer: Toni and Megan are creating a survey to send to members to get a better sense of desired member benefits. They are also working to clean up membership lists, and compile this list with the LinkedIn group lists to establish a list of prospective members.
 - IFHE Update –Mike Wood: Mike noted that it is important to remain members of IFHE and represent the United States at these international meetings. Membership presents a unique opportunity to influence the whole cycle process of healthcare PDC & operation worldwide. At the recent council meeting, he found that international members are hungry for information on updated (and even long-standing) U.S. standards and processes.
 - HCI will submit a formal application to host the 2019 IFHE Council meeting. That application is expected to be approved. For IFHE 2022, Congress will be held in Canada, with HCI support of a North American proposal.
 - In 2017 IFHE will hold Council meeting in Rio. In 2018 going to Brisbane, Australia for full IFHE Congress. 2020 in Italy. 2021 undecided.
 - Research Committee Update – Kathy Roper: The committee's goal is to create a "BIM beginner's guide" by the end of the month to share with HCI members and the industry at large. She is working to finalize guidelines with FM Systems, but expects to pursue this topic in more depth going forward. She is seeking grant opportunities as well as additional committee members.

- Education Update – Glenn Fischer: Glenn’s report on the Hospital & Medical Facilities Summits noted that attendance at events is higher than ever, including record turnouts for the Tampa Bay and Phoenix region. Regarding HCI’s track at the HCD Conference in November in Houston, Glenn is waiting for assignments on times/dates, but expects to post the full lineup of our speakers on the HCI website shortly.
- Media Report – Megan Headley & Glenn Fischer: Megan is working to boost social media presence to increase awareness/visibility of the HCI brand. Since taking over management of social media, Twitter has doubled from 124 followers to 260. Facebook and LinkedIn are slower, so Megan is working to develop new ways to increase participation on various forums as she continues to promote HCI events and news.
- Other Business
 - Megan will be writing a series of articles on BIM, co-sponsored by HCI and the BIM for Healthcare Owners Group led by Chuck Mies of Autodesk. The articles are intended to include advanced information on the application of BIM in healthcare facilities today, and spur thoughts on and creativity about how to put BIM to use. The ultimate long-term goal is to get enough feedback to lead to creation of an industry standard on use of/definition of BIM from PDC through operations.
- Next Meetings – (Tentative dates)
 - August 18, 2016, 8 am EDT – Atlanta
 - Nov. 12, 2016, 1:00pm PST, Houston during HCD Conference
- Thank You’s & Adjournment