HCI Board Minutes 9-2-2014

MINUTES

HCI BOARD MEETING

September 2, 2014

Presiding: Leo Gehring, President

Welcome and Call to Order: Leo called the meeting to order at 2:00 pm CDT and welcomed the five new Board Members

Roll Call:

In attendance: Leo Gehring, Mike Wood, Robert Levine, David Ennis, John D'Angelo, Steve Driggers, Glenn Fisher, Jeff Kent, Todd Wilkening, Allan Chasey, Kathy Roper, Burcu Akinci,, Jan Waugh

Absent: Jeff Campbell , Susan Wadsworth (invited)

Business:

 1. Finance Report: Dave Ennis presented the Fiscal 2014 (Y/E 6-30-14) Balance Sheet and Income Statement showing Net Equity of $53,351, Revenue of $38,574, and Expenses of $38,873. The operating loss was minimal, particularly given the $10,000 expenditure on Benchmarking 3.0 development. Dues income of $16,460 was in line with historical levels but we hope to increase this category in the current year. Overall, HCI remains in a strong financial position.

 2. Recertification Update: Dave Ennis reported that HCI's annual recertification application was submitted. We had been out of compliance in having formally adopted policies required by IFMA but Leo achieved adoption of necessary policies by Executive Committee action prior to submission. Leo indicated that more complete written policies need to be developed. We reported to IFMA that we were out of compliance in contracting with a former Board member (but a minor dollar amount) due to lack of notification to the entire Board. We assume recertification has been approved.

 3. Benchmarking Report: Todd Wilkening indicated that the discussion of Benchmarking 3.0 at our ASHE Booth with Soleran developed interest from 40 institutions for participation in Beta testing. Soleran will also be a HCD.14 with HCI to market the service. He gave brief background of the benchmarking program for new Board Members, noting that the purpose is to develop C-suite data that show value-add of Facilities Management versus just cost drain.

 4. Midwest HCI Update: Todd reported that this Minneapolis affiliate group now has 58 members (30% increase) and is planning a day-long seminar on sustainability to be held in October.

 5. IFHE Update: Leo reported that HCI has submitted its application to be the USA's category"A" Member with the International Federation of Hospital Engineering. We have responded their request for additional information and he will attend their annual meeting in Buenos Aires to finalize membership status. IFHE has expressed interest in our Benchmarking 3.0 service.

6. Research Report: Leo indicated that our leader of research activities, Constance Nestor, has resigned her Board position and there is need to reorganize our research efforts, particularly given the addition of our academic Board members. Mike Wood agreed to organize a Task Force meeting (approximately 2 hours) at HCD.14 to include the new academic Board members who can be in attendance. Allan Chasey indicated that his work with IUCRC could be a model for our approach. Burcu Akinci cannot attend but was supportive of having participants who have different perspectives. Kathy Roper noted that HCI could develop educational content for students, along with networking opportunities. Leo noted that potential income from Benchmarking 3.0 could help fund our research activities. Dave added that any revenue sharing arrangement with Soleran will be vetted with IFMA to insure compliance with their non-profit requirements.

7. Education Report: Glenn indicated that an e-mail blasts to 7,000 recipients are being developed for each of the HCI tracts at HCD.14 (3 have been sent, 8 more are scheduled). Leo and Glenn will meet with HCD leadership to discuss our potential 2015 tracts. The education conference for New York will fill 150 seats and Benchmarking 3.0 with Todd will be on the agenda. HCI has had 270 downloads of the Leadership Report.

8. Next Steps: Leo indicated that there is much work to be done in research development (scope and budget), PDC benchmarking (talk with Soleran), engaging academia and student engagement, and other potential task force endeavors.

9. Other Business:

• Leo reported that Susan Wadsworth could not be present for the Media Report but will present at the next meeting.

• No HCI representative could attend IFMA's Board Meeting, so Leo submitted a written report of our activities and plans.

• Our next Board meeting will be at the HCD.14 Convention Center at 7:00 am PST on Sunday, November 16, 2014 to discuss long-term strategy and short-term plans. Room location details to be announced.

10. Adjournment: There being no further business, Leo thanked everyone for their participation and adjourned the meeting at 3:00 pm.